

# **BRIDGE CITY LITTLE DRIBBLERS, INC. BYLAWS**

## **ARTICLE I. NAME**

The name of this non-profit organization shall be the Bridge City Little Dribblers doing business as Bridge City Little Dribblers, Inc. and referred to herein as Bridge City Little Dribblers (BCLD).

## **ARTICLE II. PURPOSE**

The purpose of this organization shall be to assist and support the basketball activities of the Bridge City ISD students, programs, and Directors on all BCISD campuses, which support a basketball program. Bridge City Little Dribblers shall attain its purposes through:

- A. Providing an opportunity for youths of a specified age living in the Bridge City ISD area or attending BCISD to play competitive basketball as they learn the fundamentals of basketball, the value of team play and good sportsmanship.
- B. Providing community action to help boys and girls develop into better adults through participation in organized and supervised recreation. It is designed to serve as many youths in the community as possible who are sincerely interested in the game of basketball.
- C. Providing leadership, understanding, and commitment to excellence as an example for all young players and to encourage competitiveness, but not at the sake of sportsmanship. Each player is to be taught, encouraged, and cared for regardless of ability.
- D. Proper interaction with directors, coaches, and sponsors through the lines of authority as established by the Bridge City Little Dribblers' Executive Board.
- E. Proper sportsmanship code governing behavior of players, parents and fans at contests, treatment of officials, guests, judges, etc.
- F. Support of the school, regardless of success in competition, keeping the educational goals of competition at the forefront of all policies. The league is committed to providing Bridge City High School not only the best basketball players in the area, but the best young adults.

## **ARTICLE III. STRUCTURE**

The structure of this organization shall be built on the relationships of Members, Committees, Committee Chairmen, and Executive Board and any other elected officials with duties and powers as hereafter set forth.

## **ARTICLE IV. POWERS**

The powers of this organization shall be to advance its objective by maintaining proper coordination, communication, and cooperation with coaches, officials, players and members through lines of authority as established by the Executive Board; to publish newsletters or bulletins; to employ legal counsel; to change the name if necessary; to establish registration fees; and to do all things necessary to provide assistance as outlined in Article II in the form of fund raising, manpower, goods, and services in an efficient economical manner as decided upon by the Executive Board. The Board has the authority to change schedules at the end of the season in accordance for play-offs if needed. The Board Members on duty have the authority to remove coaches, players and parents from a game if their conduct does not follow the Coach, Player or Parent Code of Conduct signed at the beginning of each season.

## **ARTICLE V. MEMBERSHIP**

### **Section 1. Membership:**

Membership is offered to those persons who are parents or guardians of a child actively participating in Bridge City Little Dribblers' programs or to those persons who do not have a child participating but whom are themselves actively participating in and promoting Bridge City Little Dribblers' programs.

### **Section 2. Classifications of Membership:**

Membership in this organization shall consist of active, honorary members, and inactive members.

- A. Active Member: to qualify for Active Membership each of the following criteria must be met:
  - a. Meet the basic qualifications outlined in Section I above.
  - b. Agrees to actively work in activities, projects etc., undertaken by BCLD.
  - c. Active members shall have full voting privileges.
- B. Honorary Member: honorary membership is bestowed upon those persons whose outstanding contribution to Bridge City Little Dribblers warrants this honor. The recommendation shall be made by the Executive Board. Confirmation requires a unanimous vote of the assembled members. Honorary Members do not have voting privileges.
- C. Inactive Member: agrees to support but cannot actively participate in the activities, projects, etc. undertaken by BCLD. Inactive members do not have voting privileges.

### **Section 3. Grievances:**

An active member or honorary member of the Bridge City Little Dribblers organization with a grievance concerning the organization and its' activities must address the Bridge City board in writing and signed in order to receive an official response. Such grievances may be submitted via email at [littledribblersbridgecity@gmail.com](mailto:littledribblersbridgecity@gmail.com). Any written form of grievance received will be accepted as a formal protest. Any and all grievances received will be held in confidentiality.

The President will call for a Special meeting with the Executive Board for discussion following the procedure under Article VI Section 2.

## **ARTICLE VI. EXECUTIVE MEETINGS**

Meetings shall be held at such places and on such dates as may be determined by the Executive Board and designated in the Standing Rules and Regulations.

### **Section 1. Annual Meeting**

The annual membership meeting of this organization shall be held at the conclusion of the season.

### **Section 2. Special Meeting**

Special meetings of this organization may be called by the President when he deems it for the best interest of the organization. Notice of such meetings shall be given at least 48 hours in advance. Such notice shall state the reasons and by whom the meeting was called. At the request of two members of the Executive Board or four members of the organization, the President shall call a special meeting. Such a request must be made at least 48 hours before the requested schedule date. No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meetings.

### **Section 3. Quorum**

Presence of three (3) Executive Board members is required at any Executive or Special Board meetings. The attendance policy applies to both regular and special meetings unless an excused absence is noted. Three (3) unexcused absences may result in action by the board including removal. Excused absences include job requirements, pre-planned vacations and health related issues. The Board has the authority to remove any board member for abandonment of duties, absenteeism from multiple board meetings with just cause, conduct detrimental to the league or any other matter that doesn't promote the best interest of BCLD. The removal of a board member will be by majority vote of the remaining board members.

## **ARTICLE VII. VOTING**

At all meetings, except the election of officers and directors, all votes shall be via voice, text and/or email. For election of officers and directors, ballots shall be provided either written or via electronic such as email or any form of social media. Each member of the board shall have one vote except for the President who shall only have a vote in case of a tie. There will be no votes by proxy. In the event that spouses or immediate family hold positions on the same board, only 1 vote will be allowed per family.

## **ARTICLE VIII. EXECUTIVE BOARD**

### **Section 1. Composition**

Executive Board shall be composed of President, Vice President, Secretary & Treasurer.

### **Section 2. Authority**

Executive Board shall have the controlling management of the affairs and business of the organization. The Executive Board shall have the authority to act on behalf of Bridge City Little Dribblers between meetings or in the event of an emergency.

### **Section 3. Executive Board Qualifications**

- A. Executive board officers must be an active member of the Bridge City Little Dribblers.
- B. Executive board officers must have demonstrated ability and desire for assuming responsibility through active participation.
- C. Following the 2019-2020 season, Executive Board officers must have previously served as a board member during one complete season prior to being eligible to serve as an Executive officer.
- D. All nominated Executive Board will be subject to a background criminal check in accordance with Article XXII.

### **Section 4. Executive Title Qualifications:**

**President:** The President shall:

- a. Preside at all meetings of the general membership and the Executive Board.
- b. Present at each annual meeting of the organization, an annual report of the state of the organization and the work of the organization for the past year.
- c. Supervise all functions, rules, and policies of the league.
- d. Shall resolve any disputes or protests using the guidelines established by the bylaws.
- e. Maintain all books, reports, and certificates required by law.
- f. Be responsible for ordering team uniforms/t-shirts and distribution.
- g. Be responsible for ordering end of season trophies and All-Star medals.
- h. Coordinate all activities of the Executive Board, Board Members, and any special committees.
- i. Be one of the officers to sign checks or drafts of the organization.
- j. Review financial accounts and expenses with the Treasurer throughout the season.
- k. Oversee all All-Star nominations in accordance with the bylaws.
- l. Preside at all board meetings.

**Vice President:** The Vice President shall:

- a. Assume the duties of the President.
- b. Succeed to the office of President in the event of the vacancy of the office with all rights, privileges and powers as if he/she had been duly elected President.
- c. Monitor, maintain and enforce the bylaws and standing rules and regulations of the organization in a consistent manner.

- d. Perform such other duties as may be assigned by the Executive Board or the President.
- e. Coordinate with the Executive Treasurer and Sponsor Director on any sponsors and/or fundraising events.
- f. Oversee all All-Star nominations in accordance with the bylaws.
- g. Preside at all board meetings.

**Treasurer:** The Treasurer shall:

- a. Be charged with the collection and disbursement of league funds and responsible for such money and securities of the organization.
- b. Prepare and present a financial report to the Board at each regular monthly Executive Board meeting and post such statement at a prominent location within the BCLD boundaries.
- c. Be one of the officers to sign checks or drafts of the organization.
- d. File any certificates required by Federal or State Law.
- e. Assume the responsibility to keep non-profit organization status current within state and federal guidelines.
- f. Coordinate with any appointed CPA approved by the Executive Board in relation to Federal and State Law.
- g. Provide and update all vendors with sales tax exception certificate each year.
- h. Be responsible for having appropriate monies available for concessions, fundraisers, and board-supported activities.
- i. Have the power to oversee any aspect for the season regarding league funds.
- j. Be responsible for facilitating mail pick up and distribution to the appropriate parties.
- k. Keep an accurate record of all financial records for the league.
- l. Preside at all board meetings.
- m. Oversee all All-Star nominations in accordance with the bylaws.
- n. Oversee all Scholarships given out by BCLD to local High School Applicants.
- o. Oversee all Concession Stand purchasing (along with the concession stand coordinator) and financial records, as well as closing out and verifying monies collected each game.

**Secretary:** The Secretary shall:

- a. Keep a permanent record of all general and Executive Board meetings.
- b. Keep a record of attendance of all regular general Executive Board meetings.
- c. Be custodian of records and seals of this organization.
- d. See that all insurance, leases and documents are kept up to date.
- e. Obtain copies of all correspondence by other Executive Board members.
- f. Write all correspondence as delegated by the Executive Board or the President; keep a permanent file of all correspondence of all letters sent or received.
- g. Be responsible for ensuring a copy of the minutes are incorporated into the league's permanent records in a timely manner.
- h. Coordinate with the Public Director for any events held by the league.
- i. Oversee all All-Star nominations in accordance with the bylaws.
- j. Preside at all board meetings.

**Section 5. Terms of Offices:**

Executive Board positions will be elected on an annual basis. The terms of all officers shall begin in May with the beginning of the fiscal year for Bridge City Little Dribblers.

**ARTICLE IX. BOARD MEMBERS**

**Section 1. Composition:**

The Board Member will encompass the following officers. Composition of board members shall consist of Safety Manager, Equipment Manager, Senior Boys Player Agent, Seniors Girls Player Agent, Major Boys Player Agent, Major Girls Player Agent, Junior Girls Player Agent, Junior Boys Player Agent, 7&8 Boys Player Agent, 7&8 Girls Player Agent, 5&6 Player Agent, Social Media Coordinator, Concession Coordinator, Bookkeeper/Clock Coordinator.

**Section 2. Authority:**

The Board Members shall have the responsibility of planning, implementing, and managing the season activities. The Board Members should interact with each other and the Executive Board to coordinate activities for the season. All season activities and expenditures shall be approved by the Executive Board prior to implementation.

**Section 3. Qualification:**

- A. Board Members must be active members of Bridge City Little Dribblers organization.
- B. Board members must have demonstrated ability and a desire for assuming responsibility through active participation.
- C. All nominated board member will be subject to a background criminal check in accordance with Article XXII.
- D. All nominated board members must be in good standing with the league.
- E. Board members must actively use their influence to enhance sportsmanship, respect and support each other at all times. This includes coaches, parents, players, refs, fellow board members and our organization as a whole.

**Section 4. Duties and Responsibilities:**

**Equipment Manager:**

Equipment Manager is in charge of all equipment used by BCLD organization, duties are to include:

- A. Purchasing equipment.
- B. Maintaining equipment
- C. Repair of broken equipment.
- D. Inventory of equipment before, after and during the season.
- E. Keeping records of equipment loaned out by league at the beginning of the season.
- F. Transportation of equipment to facilities.
- G. Storage of equipment.
- H. Cleaning all equipment at the end of the season.

**Safety Manager:**

Safety Manager is responsible for the overall organization of safety procedures and educating coaches in the league. Safety Manager duties include:

- A. Educate all coaches on safety procedures set by Bridge City Little Dribblers and Little Dribblers Association.
- B. Overseeing the filing and the upkeep of League insurance through Little Dribblers Association.
- C. Reporting any player injuries brought to you by coaches or parents to the Board for proper action to be taken.
- D. Serve as an advocate to coordinate and correspond with parents and board to ensure the situation is handled in its entirety.

**Player Agents:**

Player Agents are assigned to each age group, as well as by Boys or Girls. In age divisions where we have fewer teams, one Player Agent may handle Boys and Girls teams. Player Agents duties include but are not limited to:

- A. Organizing and running tryouts for specified age group and gender (if applies).
- B. Overseeing drafts for specified age group and gender (if applies).
- C. Serve as an advocate between players, parents, coaches and the BCLD Board.
- D. Report any coaching, parent or referee issues to the Board in writing, within 24 hours following the event for the Board to take proper action according to our Coaches Code of Conduct, Parent Code of Conduct and Player Code of Conduct.
- E. Enforce the Board's decision of action.
- F. Attend games as the Board Member on duty for specified age group and gender.
- G. Turn in game scores to the social media coordinator to be posted online.

**Social Media Coordinator:**

Social Media Coordinator is responsible for handling all aspects of the Bridge City Little Dribblers Facebook page. Including but not limited to the following.

- A. Answering any questions that are brought to the page and relaying any issues to the board.
- B. Creating graphics to advertise league sign-ups, tryouts, camps etc.
- C. Posting weekly schedules and game results.

**Concession Stand Coordinator:**

Concession Stand Coordinator is responsible for handling all aspects of the concession stand in each gym. Including but not limited to the following.

- A. Purchasing inventory for the concession stand in each gym.
- B. Scheduling workers for each gym, each weekend.
- C. Reconciling cash boxes at the end of the day with the Treasurer and/or President.

**Bookkeeper/Clock Coordinator:**

Bookkeeper/Clock Coordinator is responsible for scheduling a qualified bookkeeper and clock worker in each gym for each game.

**Section 5 Terms of Offices:**

Board Member positions will be elected on an annual basis. The terms of all officers shall begin in May with the beginning of the fiscal year for Bridge City Little Dribblers.

**ARTICLE X. ELECTION OF OFFICERS**

**Section 1. Election and Installation of Officers:**

- A. Election of all officers shall be by a simple majority vote of members present at the end of season general meeting. Voting shall be by written ballot. If an end of season general meeting is not possible, election of all officers shall be by social media such as Facebook voting via electronic shall be generated online or through emails at [BCLDBasketball@gmail.com](mailto:BCLDBasketball@gmail.com)
- B. Eligible voters shall consist of any parent or guardian who has a child currently involved with BCLD and coaches of any BCLD team.
- C. Members of the existing Executive Board shall be responsible for collecting, counting, and reporting results at the May general meeting.
- D. Newly elected officers shall take office at the end of season general meeting which will include a transfer of duties and all pertinent information between the current board members and the newly elected board members.

**Section 2. Informing of the General Membership:**

Written notification of pending elections will be sent to the general membership not less than 14 days prior to the election. Written notification will include the vacant offices, the date of voting, and deadlines for members interested in having their name included on the ballot for election and incumbent officers to contact for information.

**ARTICLE XI. FINANCES**

**Section 1. Fiscal Year:**

The fiscal year of Bridge City Little Dribblers shall be from May 1st of each year through April 30th of the succeeding year.

**Section 2. Bridge City Little Dribblers Funds:**

- A. Bridge City Little Dribblers shall designate not more than 2 financial institutions, one of which shall be the primary depository. All monies will be deposited in one of these financial institutions. An amount of \$3,000 shall be in a savings account for start-up funds or emergency expenditures.
- B. There shall not be more than two persons authorized to draft on Bridge City Little Dribblers funds from the Executive Board. These shall include the President and Treasurer.



- C. This authorized list shall remain on file with the financial institution and shall be updated at least yearly with the election of new officers.

**Section 3. Audits:**

The monetary transactions and activities of Bridge City Little Dribblers will be audited on an annual basis. This shall occur prior to the beginning of the fiscal year. This may be done by the Executive Treasurer as an internal audit.

**Section 4. Expenditures:**

- A. Any expenditure for an unbudgeted item, exceeding \$100 must be voted on by the Executive Board. If the expenditure is required prior to the next general meeting of the membership, voting may be at a called Executive Board meeting or via phone. Phone voting must be documented in writing by the President and a result of the vote submitted to the membership at the next general meeting. Results of phone voting will be maintained in permanent file of the secretary.
- B. Any requests for disbursement of funds will be honored in accordance with the above guidelines, in a timely manner, upon receipt of an itemized, detailed, descriptive billing.

**ARTICLE XII. FUNDRAISING**

**Section 1. Criteria**

BCLD offers Seasonal Player Scholarships to children that are not able to meet the full financial obligations required. In doing this, the Board will allow parents to submit an application to be reviewed by the Board and voted on prior to the start of the season.

**Section 2. Requirements**

Any player approved by the Board for the Seasonal Player Scholarship will adhere to the following requirements in order to play and stay eligible for future seasons if needed.

- A. Pay a \$30 Jersey Fee to cover the cost of the uniform.
- B. Participate in 1 fundraiser for that season.
- C. Parent must participate in 10 hours of Volunteer League Duties.

**ARTICLE XIV. PROPERTIES**

**Section 1. Properties:**

All property being utilized by Bridge City Little Dribblers for games, practices, fundraisers, and/or any Bridge City Little Dribblers function:

- A. Must be kept in a clean, orderly fashion & maintained by coaches during practices.
- B. Must be shut down and locked up by an Executive Board member at the end of use.
- C. All equipment used during the course of the basketball season, including basketball and concession equipment. It may not be loaned or borrowed by any

other organization or individual without approval of the Executive Board.

## **ARTICLE XV. RULES AND REGULATIONS**

Rules and regulations not consistent with these bylaws, embodying additional provisions for the governing of the Bridge City Little Dribblers, may be adopted by the Executive Board. The Executive Board shall adopt (and may amend) such Rules and Regulations as may be necessary for the proper conduct of business and to implement in more detail the policies and procedures set out in these bylaws. Such rules and regulations, and any amendments thereto, shall be a part of these bylaws, and shall become effective when approved by the Executive Board and the general membership.

## **ARTICLE XVI. PARLIAMENTARY AUTHORITY**

The most current edition of Robert's Rules of Order shall be the parliamentary authority for all matters of procedure not specifically covered by the by laws of Bridge City Little Dribblers.

### **Section 1. Proposed by the Executive Board:**

- A. A proposed amendment must be submitted to the President in writing by an active member.
- B. The proposed amendment shall be presented at two consecutive meetings.
- C. The proposed amendment shall be voted on at the second meeting.

### **Section 2. Proposed by Other:**

- A. Any proposed amendments, which originate outside the Executive Board, shall have been submitted to the board for clarification, for consistency of wording and to determine any conflict with existing bylaws.
- B. The Executive Board shall have no power to make substantive changes in such proposed amendments.
- C. The remaining guidelines shall be met as stated in Section 1.

### **Section 3. Ratification:**

These bylaws may be amended by a two-thirds vote of the members present and eligible to vote.

## **ARTICLE XVII. DISSOLUTION**

Upon any dissolution of Bridge City Little Dribblers, its property and assets shall be as follows:

### **Section 1. Bridge City Little Dribblers Obligations:**

All liabilities and obligations of the organization shall be paid, satisfied, and discharged or adequate provisions shall be made thereof.

**Section 2. Bridge City Little Dribblers Assets:**

Assets held by the organization upon condition requiring return, transfer or conveyance, which condition occurs by reason of the dissolution, shall be returned, transferred, or conveyed in accordance with such requirements.

**Section 3. Remaining Assets:**

Any remaining assets shall be distributed among such programs in the district as may be designated by the Executive Board. All dues collected and other income of the Bridge City Little Dribblers must be used for the purpose of the Bridge City Little Dribblers and shall not be to the benefit of any individual member.

**ARTICLE XVIII. SEASON COACH SELECTION**

**Section 1. Purpose:**

Coaches will be selected to develop skills and knowledge of the game of basketball, to teach the values of teamwork and fair play, promote good sportsmanship and consideration for others. This extends to all players in the Bridge City Little Dribblers. The rules and regulations are an advantage, but not a requirement.

Coaches will also be required to review and sign the “Coaches Code of Conduct” (See Exhibit 3A).

**Section 2. Responsibilities:**

The Coach shall:

- a. Represent Bridge City by supporting the Coaches Code of Ethics.
- b. Teach the fundamentals of basketball and follow all Little Dribbler and Texas High School rules and regulations.
- c. Be a role model to all players enrolled in BCLD and lead by example.
- d. Along with players agents, prepare the gym for play during your designated gym duty.
- e. Only 1 Assistant Coach will be allowed per team.

**Section 3. Coaches Basic Code of Conduct:**

- A. Coaches must be aware that he/she has a tremendous influence, either good or bad, on the players and thus should never place the value of winning above the value of instilling the highest ideals of character and good sportsmanship.
- B. Coaches shall take an active role in the prevention of drug, alcohol and tobacco abuse and under no circumstances should authorize their use.

- C. Coaches should avoid the use of tobacco products when in contact with his/her players.
- D. Coaches shall be thoroughly acquainted with the contest rules and is responsible for their interpretation to team members.
- E. Coaches shall actively use their influence to enhance sportsmanship to the players as well as spectators.
- F. Coaches will have respect and will support each other at all times.
- G. Coaches should exchange friendly greetings prior to and after their games in order to set the correct tone for the event.
- H. Coaches must know and understand that there will always be differing opinions between coaches and officials. However, there is a proper way to resolve these differences. Under NO circumstances will any member of the coaching staff and/or spectator physically or verbally abuse an official, spectator, or player. The penalty for such actions will result in immediate removal of such person from the gym. Future gym appearances may be at the discretion of the SBOA Official Guidelines and the BCLD Board of Directors.

#### **Section 4. Selection Process:**

- A. Complete the designated coach's application on the BCLD website.
- B. All Coach and Assistant Coach candidates will be subject to a background check every year.
- C. All applications will be reviewed by the Executive Board. Selection guidelines will include coaching experience, coaching ability, qualification as active member of the organization, and adherence to the Coaches Code of Conduct.
- D. Final applications will be approved by the Executive Board.
- E. Assistant Coaches can be selected by the Head Coach and they must sign a Coaches Code of Conduct.

### **ARTICLE XVIII. BOUNDARIES OF BCLD**

Players residing in the Bridge City ISD area or attending BC-ISD shall be eligible to play with Bridge City Little Dribblers.

In the event a player is residing outside of the BCISD school district or not in attendance at BCISD, the parent(s) shall submit in writing to the Executive Board for review. In the event the parents are divorced and/or separated both parent signatures will be required in order to process the request. The Executive Board and Board Members will vote on a decision to allow the player to participate in the BCLD season.

Any players allowed to participate during BCLD season will not be allowed to participate in the All Star season if the league has chosen to participate in the American Tournament held by Little Dribblers Organization. The player may only be allowed to participate in the All Star season if the All-Star Coaches and Executive Board have voted to enter an open tournament such as the National Tournament held by the Little Dribblers Organization.

## **ARTICLE XIX. PLAYER ELIGIBILITY**

All players at registration will be required to provide the birth certificate for verification on their date of birth and proof of residency or school verification. Each player will only be eligible to play on one team, and one age division per season. Players wishing to play up an age division, or down an age division will be approved on a case by case basis by the Executive Board prior to the draft.

### **Section 1. 5&6 Division:**

Age eligibility:

- A. Players must be 5 or 6 by August 1<sup>st</sup> of the tournament year.
- B. 5&6 division play will be conducted according to the rules set forth in the standing game rules and regulations of Bridge City Little Dribblers.

### **Section 2. 7&8 Divisions:**

Age eligibility:

- A. Players must be 7 or 8 by August 1<sup>st</sup> of the tournament year.
- B. 7&8 division play will be conducted according to the National Little Dribbler rules and set forth in the standing game rules and regulations of Bridge City Little Dribblers.

### **Section 3. Junior Division:**

Age eligibility:

- A. Players must be 9 or 10 by August 1<sup>st</sup> of the tournament year.
- B. Junior division play will be conducted according to the National Little Dribbler rules and set forth in the standing game rules and regulations of Bridge City Little Dribblers.

### **Section 4. Major Division:**

Age eligibility:

- A. Players must be 11 or 12 by August 1<sup>st</sup> of the tournament year.
- B. Major division play will be conducted according to the National Little Dribbler rules and set forth in the standing game rules and regulations of Bridge City Little Dribblers.

### **Section 5. Senior Division:**

Age eligibility:

- A. Players must be 13 or 14 by August 1<sup>st</sup> of the tournament year or enrolled in the 8<sup>th</sup> grade.
- B. Senior division play will be conducted according to the National Little Dribbler rules and set forth in the standing game rules and regulations of Bridge City Little Dribblers.

## **ARTICLE XX. PLAYER DRAFT**

- A. All players must participate on the team they are drafted to. Abandonment of a team will cause suspension for a term of not less than one year unless due to illness or extenuating circumstances, which must be presented to the Executive Board.
- B. It is the coach's responsibility, along with the Player Agent of that age and gender (if needed), to assess the ability of each player present. Coaches will be provided a list of all players in the appropriate division and allowed time to rate each. (A=Excellent; B=Good; C=Needs Improvement). This list will include years of experience and age of player.
- C. Each player will perform various tasks, which may include dribbling, passing, and some form of shooting.
- D. Coaches will meet with the Player Agent for that age and gender (if needed) and another designated board member to rate the players as a group. By a show of hands, each player will be rated an A, B or C. If there is a need to pull up or put down rating to have an even number of players, this will be a decision of the Player Agent for that age group and gender (if needed). This decision will be final.
- E. Each coach will be allowed to protect their child as directed by the Player Agent for that age group and gender (if needed). If the child is an A player and there is only one round of A players, then the daughter/son is the first pick. If the daughter/son is a B player, then she/he should be drawn as a first B pick.
- F. Assistant Coach's child will be the 2<sup>nd</sup> pick of their assigned letter round.
- G. Siblings in the same age group will be drafted together, unless requested otherwise, their draft is in sequence.
- H. Coaches will draw a number to establish drafting order. The draft will begin with the first coach and progress, in sequence, to the last number. From this point the process will reverse, with the last number first and vice versa. The last pick will have two consecutive picks. All A players are to be selected first.
- I. Draft will be verified and then announced after each selection. Coaches will be given keys, rosters, uniform information, and choose practice times at the coaches meeting.
- J. When circumstances render a need to make a decision due to unresolved conflict, the Player Agent for that age group and gender (if needed) and an Executive Board Member will present to the board to make the decision.
- K. Player Age MUST BE on the draft sheets given to coaches and teams should not have more than 2/3 of the older age on their team.
- L. The Board has the authority to approve trades or adjust teams, etc. to promote fairness at the time of the draft only.

## **ARTICLE XXI. ALL-STARS**

### **Section 1. Purpose:**

All-Stars are not part of regular season play. All-Stars are an extension of Bridge City Little Dribblers, but not all players will be chosen to represent Bridge City Little Dribblers in tournament play. The criteria to be used in selection of All-Stars include talent, skill, sportsmanship, and character. All-Star teams will be selected from Junior, Major, and Senior divisions only. On the occasion that an individual division registers 65 or more eligible players,

their division and that division only may entertain a second All-Star team. The Player Agent for that age group and gender (if needed), with the approval of the Executive Board, may override if deemed talent is not obvious for two teams. Because the goal of this league is to support the majority of players in each division, there is no guarantee that league funds will be available for All-Star teams. Parents of All-Star players should be aware that some personal expense will be incurred. All-Star teams should plan on conducting their own fundraising. If funds are available, the league will make every effort to offer some financial assistance to All-Star teams.

### **Section 2. Player Eligibility:**

- A. Registered from the beginning of their perspective season.
- B. Must have participated in more than 50% of the regular season games.
- C. The age of a player is determined as of August 1<sup>st</sup> of the tournament year involved. A player's grade in school is not used to determine the correct playing age of a player except for the Senior division. Senior division must be 13 or 14 by August 1<sup>st</sup> of the following year, or enrolled in 8<sup>th</sup> grade.
- D. Only players who meet the age eligibility based on their date of birth can participate on the Tournament All-Star team in each age division.
- E. Refer to Article XVIII Boundaries of BCLD.
- F. A player shall only play on one Little Dribblers All-Star team in a specific tournament.
- G. If a player has three disciplinary fouls (technical) or expulsion from the game, the board will review it. Disciplinary action may include, but is not limited to restriction from All-Star play.

### **Section 3. Selection Process:**

The selection process will be effective for All-Stars in every season, division and part of Bridge City Little Dribblers.

- A. All Executive Board Members, Player Agent for specific age group and gender (if needed) and all Head Coaches for age group will be present. If the head coach cannot attend the All-Star selection meeting, it is their responsibility to contact the Player Agent for that age group and gender (if needed) or an Executive Board member prior to the meeting for instructions.
- B. Coaches will nominate the players from their team first (however many you want). Coaches can nominate from other teams if they feel the player meets the qualifications set forth by the League and has the skills needed to better the team.
- C. Once all Coaches have nominated their players, each child will be discussed and voted on. 100% unanimously voted on kids will be put on the team first and if there are still spots available, the highest voted players will be placed on the team in order.
- D. 10 Players is the minimum and 12 Players is the maximum allowed on a team; 10 for the team and 2 alternates.
- E. Head Coach of All-Star team holds the right to select the alternate players for each game, as well as decide if they would rather take the minimum of 10 players or the maximum of 12 players.
- F. All All-Star nominations are held in confidentiality until they are announced at Closing Ceremonies.

**Section 4. All-Star Participants:**

- A. Players selected to the All-Star team will have their eligibility checked prior to announcement at closing ceremonies. This will be the only time eligibility will be checked.
- B. If chosen as an All-Star, the commitment to participate in practice and tournament play must be made by players and parents on the day of selections. If extenuating circumstances arise, they will need to be presented to the board. If the player abandons the team after the day of selections, the player will not be eligible for the All-Star team the following year.

**ARTICLE XXII. ALL STAR COACH SELECTION**

**Section 1. Selection Process:**

- A. Head coaches of season teams are eligible to be placed on the All-Star coach ballot on a voluntary basis.
- B. Executive Board will approve the final list of coaches. Approval will be based on adherence to Coaches Code of Conduct, sportsmanship, and game knowledge.
- C. Vote will be by ballot, text and/or email.
- D. The coach may choose his/her assistant and submit the name to the Executive Board for approval.
- E. In the case of coach/parent disagreement, the Executive Board and the Player Agent for the specified age and gender (if needed) will make decisions accordingly.
- F. Coach abandonment of a team, unless prompted by extenuating circumstances, will render that coach ineligible as All-Star coach the following season.

**ORGANIZATIONAL STANDING RULES AND REGULATIONS**

**NAME:**

The legal name of this organization shall be Bridge City Little Dribblers, Inc. doing business as Bridge City Little Dribblers. It shall be known as BCLD.

**MEETINGS:**

Meetings will be held on dates and times as determined by the Executive Board. Time and location will be sent out at least a week in advance.

**FISCAL YEAR:**

The financial year of Little Dribblers shall be May 1st through May30th of the following year.

**ANNUAL AUDIT:**

Annual audit of Little Dribblers finances may be performed by an accountant not associated with the organization.



**PURCHASES:**

Any person/persons making a purchase for Little Dribblers must provide an itemized receipt or invoice for payment to occur.

**PROPERTY:**

Properties or equipment purchased and maintained by the Little Dribbler organization cannot be borrowed or rented without the majority approval of the Executive Board.

**CONCESSIONS:**

After each season, the keys for the storage building and the cash box will be turned over to the Treasurer.

**ANNUAL REPORT:**

An annual report is due from each Executive officer and each Player Agent at the August general meeting, excluding the Treasurer whose report shall be due at the end of the fiscal year. There shall be two copies of each report to be distributed in this manner.

- a. One copy to the President.
- b. One copy to the Secretary to be maintained in a permanent file.

**STANDING GAME RULES AND REGULATIONS FOR PLAYERS**

**PRIMARY DIVISIONS:**

**5&6-year-old**

1. Four (8) minute running quarters. (players switch every 4 minutes)
2. Halftime will be 3 minutes.
3. The goals will be 8'6".
4. The ball should be 27.5.
5. The white line for free throws should be 12'6".
6. There will be no scoreboard used during the games.
7. Clock will stop on Free Throws.
8. One Coach will be allowed on the court during the game.
9. Each player must play at least one full quarter from start to finish during the season unless they have not been present at more than 50% of the called practices.
10. Colored wristbands will be used to match up opposing team members.
11. There must be one pass except fast breaks (when a defense cannot be established) after they cross mid-court.
12. Players will only be allowed to play on one team, and in one age division per season.
13. Players wanting to play up an age division, or down an age division will be reviewed on a case by case basis.

### 7&8-year-old

1. Four (6) minute running quarters except last 2 minutes of the 2nd and 4th quarters.
2. Halftime will be 3 minutes.
3. The goals will be 8'6".
4. The ball should be 27.5.
5. The white line for free throws should be 12'6".
6. There will be no scoreboard used during the games.
7. Clock will stop on Free Throws.
8. Coaches will be allowed on the court to assist team during the 1st half of the season, but will not be allowed on the court during the 2nd half of the season.
9. Each player must play at least one full quarter from start to finish during the season unless they have not been present at more than 50% of the called practices.
10. There must be one pass except fast breaks (when a defense cannot be established) after they cross mid-court.
11. Players will only be allowed to play on one team, and in one age division per season.
12. Players wanting to play up an age division, or down an age division will be reviewed on a case by case basis.

### JUNIOR DIVISION:

#### 9&10-year-old

1. Four (6) minute running quarters except last 2 minutes of the 2nd and 4th quarters.
2. Halftime will be 3 minutes.
3. The goals will be 8'6" from the floor.
4. The ball should be 28.5 for Girls and Boys (official women's size 6).
5. The free throw line will be 13'6" from the plane of the face of the backboard.
5. Clock will stop on free throws and technical fouls.
6. No three-point goals.
7. Five seconds allowed in the "lane area".
8. Zone defense is not allowed at any time.
9. Isolation offenses are NOT allowed.
10. Backcourt defense for Juniors is allowed only in the 4<sup>th</sup> quarter if the point spread is Less than ten points. If point spread is less than ten points, a 20-second timeout will be called by the officials (nonchargeable to teams) and the teams will be allowed to press.
11. All technical fouls for zone defense, isolation offense, and backcourt defense are "team technical" and carry a two-shot penalty plus possession at midcourt.
12. Overtime play will be 2 minutes and start with a jump ball.
13. Time outs will be 1 minute; with each team allowed three per regulation game time, plus one for each additional overtime. Warm up time between games will be 5 to 10 minutes depending on schedule.
14. Each player must play at least one full quarter from start to finish during the regular season play.
15. Players will only be allowed to play on one team, and in one age division per season.

16. Players wanting to play up an age division, or down an age division will be reviewed on a case by case basis.

### MAJOR DIVISION:

#### 11&12-year-old

1. Four (6) minute running quarters except last 2 minutes of the 2nd and 4th quarters.
2. Halftime will be 3 minutes.
3. Goals and Free Throw lines will be regular high school regulation.
4. Balls will be official women's size 6 for Girls and official men's size 7 for Boys.
5. Clock will stop on free throws and technical fouls.
6. Three-point goals are allowed.
7. Three seconds allowed in the "lane area".
8. Isolation offenses are allowed.
9. Full backcourt defense is allowed the entire game.
10. Overtime play will be 2 minutes and start with a jump ball.
11. Time outs will be 1 minute; with each team allowed three per regulation game time, plus one for each additional overtime.
12. Warm up time between games will be 5 to 10 minutes depending on schedule.
13. Mercy Rule: Defense in the back court is prohibited when the winning team is at least 20 points ahead of the other team.
14. Each player must play at least one full quarter from start to finish during the regular season play.
15. Players will only be allowed to play on one team, and in one age division per season.
16. Players wanting to play up an age division, or down an age division will be reviewed on a case by case basis.

### SENIOR DIVISION:

#### 12&13-year-old

1. Four (8) minute running quarters except last 2 minutes of the 2nd and 4th quarters.
2. Halftime will be 3 minutes.
3. Goals and Free Throw lines will be regular high school regulation.
4. Balls will be official women's size 6 for Girls and official men's size 7 for Boys.
5. Clock will stop on free throws and technical fouls.
6. Three-point goals are allowed.
7. Three seconds allowed in the "lane area".
8. Isolation offenses are allowed.
9. Full backcourt defense is allowed the entire game.
10. Overtime play will be 2 minutes and start with a jump ball.
11. Time outs will be 1 minute; with each team allowed three per regulation game time, plus one for each additional overtime.
12. Warm up time between games will be 5 to 10 minutes depending on schedule.
13. Mercy Rule: Defense in the back court is prohibited when the winning team is at least 20 points ahead of the other team.

14. Each player must play at least one full quarter from start to finish during the regular season play.
15. Players will only be allowed to play on one team, and in one age division per season.
16. Players wanting to play up an age division, or down an age division will be reviewed on a case by case basis.

Playing the qualifying quarter:

1. Means playing at least one quarter from buzzer to buzzer - start to finish, for all players at the game 10 minutes prior to game time. If the player is injured or becomes ill, and is not able to return to the game, then the player is excused from qualifying the full quarter. Coaches should always check with the scorekeeper before the start of the 4th quarter to ensure all players will qualify. If one team has fewer players to start the game than the other team, the coach from the smaller team may choose players from the opposing team (by random drawing) to qualify two quarters.

**STANDING RULES AND REGULATIONS FOR COACHES**

1. No smoking or tobacco inside the gym.
2. Coaches will refrain from using profanity or visual obscene gestures.
3. The head coach and his/her assistant will be allowed to sit on the player bench during games.
4. Two technical fouls in a game will result in expulsion from the gym for the remainder of that game, and automatic suspension from coaching in the next scheduled game. In some circumstances, one technical may warrant suspension.
5. Repeated rule violations will lead to loss of coaching privileges.

**PARENT CODE OF CONDUCT**

I hereby pledge to provide positive care and encouragement for any child during Little Dribblers' Basketball by following this Code of Conduct:

1. I will encourage good sportsmanship by demonstrating positive support for all players, coaches and officials at every game, practice or another youth sports event.
2. I will place the emotional and physical well-being of my child ahead of any personal desire to win.
3. I will insist that my child play in a safe and healthy environment.
4. I will provide support for all coaches and officials working with my child to provide a positive and enjoyable experience for all.
5. I will demand a drug, alcohol and tobacco-free sports environment for my child and agree to assist by refraining from their use at all youth sports events, while transporting youth for Little Dribblers, and while serving as a room parent during out of town games.

6. I will remember that the game is for the players and not for the adults.
7. I will do my very best to make youth sports fun for my child.
8. I will ask my child to treat other players, coaches, fans and officials with respect regardless of race, sex, creed or ability.
9. I will promise to help my child enjoy the youth sports experience within my personal constraints by assisting with coaching, being a respectful fan, providing transportation or whatever I am capable of doing.
10. I will support my child's coach by having my child on time to practices and games.

## **ARTICLE XXIII. ADMINISTRATION OF CRIMINAL BACKGROUND CHECKS**

### **Section 1. Disqualification Criteria:**

In order to make sure that all board members and coaches are treated fairly and consistently, we will use the following disqualification criteria:

- A. Individual board members found to be guilty of the following crimes will be disqualified as a board member. As a board member you are to represent and abide by the BCLD bylaws for the safety and wellbeing of all players and visitors.
- B. All coaches found to be guilty of the following crimes will be disqualified as outlined below. Guilty means the applicant was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by the court's finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This policy does not apply if criminal charges resulted in acquittal, dismissal or in an entry of "nolle prosequi":
  - a. **Ever found guilty of:**
    - All sex offenses including child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.
    - All felony violence including murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary, etc.
  - b. **Found to be guilty within the past 10 years of:**
    - All felony offenses other than violence or sex including drug offenses, theft, embezzlement, fraud, child endangerment, etc.
  - c. **Found to guilty within the past 7 years of:**
    - All misdemeanor violence offenses including simple assault, battery, domestic violence, hit & run, etc.
  - d. **Found to be guilty within the past 3 year or multiple offenses in the past 10 years of:**
    - Misdemeanor drug and alcohol offenses including driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.
  - e. Any other misdemeanor within the past 3 years that would be considered a potential danger to children or is directly related to the functions of the staff member including contributing to the delinquency of a minor, providing alcohol to a minor, theft – if volunteer is handling funds, etc.

Any misdemeanor or felony (other than what is written in section (a) above) charges will be presented to the board on a case by case basis. The applicant must receive votes by the executive board in order to be allowed as a coach or assistant coach for BCLD. In the event there is a tie vote, then the Presidents vote will be required.

Should any of the pending charges described above be uncovered, or should any of the above charges be brought against an applicant (board member, coach or assistant coach) during the season, the applicant shall be suspended from servicing until such time as the charges have been cleared or dropped and the Executive Board has approved reinstatement.